



UNIVERSITY OF CALICUT

(Directorate of Admissions)

PROSPECTUS

for Admission to Post Graduate Programmes 2026 - 27

[PGCAP - 2026]

(For Affiliated Colleges & University Centres)

IMPORTANT DATES

Date of commencement of online registration : **20.05.2026**

Last Date for payment of application fees : **29.05.2026**

Last Date for online registration : **29.05.2026**

(Detailed Schedule of PGCAP 2026 will be published on the website : admission.uoc.ac.in)

Centralised Admission Process (CAP)

Prospectus for admission to the Post Graduate (PG) Programmes (**except PG programmes to which admission is based on entrance examinations**) in Arts and Science colleges affiliated to the University of Calicut & University Centres for the Academic Year 2026-2027 is published herewith.

The admission will be conducted through **Centralised Admission Process (CAP)**. CAP offers facility for online submission of application to various colleges/University centres. Students can opt up to **15 Programmes** of their choice on priority basis from among the Affiliated colleges / University Centres through simple online steps available in CAP (Website: <https://admission.uoc.ac.in>). Candidates, who desire to take admission under community quota seats available at aided colleges, shall specify the same at the time of online registration.

This hassle-free process is time saving, cost effective and ensures transparency in admission. The online allotment process provides the candidates, the opportunity to obtain admission to any of the Affiliated colleges/University Centres and to the programmes of his/her choice on the basis of merit. It also helps to give maximum exposure to various colleges and programmes under the jurisdiction of the University.

Candidates shall complete the Online Registration using the details provided in the Final Consolidated Grade Card / Mark Sheet. Candidates **shall not provide any approximate values/foreseen data** for completing Online Registration. In such cases, the application **will summarily be rejected and the candidate will be denied allotment/admission (if any) received on providing wrong information.**

Those candidates who completed their qualifying Degree from **Universities other than University of Calicut, shall produce a percentage certificate, at the time of admission**, from the university concerned (in consolidated format), specifically mentioning the marks/grade percentage values obtained by them for Common Course, Core, Complementary, Open Course etc. in the qualifying Degree examination, **if the same is not mentioned in their final grade card / mark list.** If they fail to submit the same before the stipulated time, they will not be considered for admission.

Candidates who had completed their qualifying examination, from **Universities other than University of Calicut, under grading system shall only enter the grade point percentage details** (as per their consolidated grade card) during the submission of PGCAP 2026 online application, failing which their application will be invalid.

Admissions to the new colleges or new programmes in existing colleges for which the affiliation orders are received after the commencement of online registration will be conducted in conventional mode (*Detailed schedule will be published by the University from time to time*).

The admission to the programmes under Centre for Computer Science and Information Technology (CCSIT) is provisional and University reserves the right to shift students from one centre to another.

1. Classification / Categorization of Seats:

The seats available in the Colleges are classified as Merit, Reservation, Community and Management Seats.

Merit:

The seats filled by the University purely on the basis of the merit in Government/Aided/UnAided (Self-financing) Colleges/University Centres/IHRD (Govt. Cost-Sharing Institutions) and Self Financing programmes in Aided colleges.

Reservation:

The seats filled by the University in Government/Aided/Unaided Colleges/University Centres and Self Financing programmes in Aided colleges that are earmarked for SEBC/EWS/SC/ST etc and Reservation seats for candidates from Union Territory of Lakshadweep/Tamil Linguistic Minority /Person with Disabilities/Sports etc.

Community:

The seats in Aided colleges filled on the basis of merit from among their community.

Management:

The seats in Aided Colleges, Unaided Colleges and Self Financing Courses in Aided colleges that are filled by the management.

2. Candidates seeking admission under any category (General/ SEBC/ EWS/ SC/ ST/ Community/ Management/ Reservation seats for candidates from Lakshadweep, Andaman & Nicobar Islands/ Tamil Linguistic Minority /Person with disabilities/ Sports quota etc) to the programmes offered by the Colleges affiliated to the University of Calicut/University Centres for the Post Graduate programmes **should compulsorily register through CAP.**

3. Eligibility Criteria for admission to various programmes through CAP

3.1 For eligibility criteria and indexing rules related to various PG programmes notified for admission under PGCAP for the academic year 2026-27, 'PGCAP - 2026 Eligibility Criteria and Indexing Rules' published on the admission portal (<https://admission.uoc.ac.in>), may be referred.

3.2 Children of service persons who are awarded by gallantry decorations in the Vir Chakra service either in person or posthumously and also on Non-Decorated service Personnel who are killed in action will be exempted from the requirement of minimum marks prescribed for admission to M.A/ M.Com/ M.Sc programmes. (U.O. No.GA/G2/28074/1984 dated 01.12.1986).

3.3 **Triple main candidates** are also eligible for admission. However, they have to submit a copy of the Equivalency certificate (if required, as per the eligibility criteria of the programmes to which the student takes admission) from the University of Calicut, at the time of admission.

3.4 Rounding up of marks to obtain minimum eligibility shall **not** be allowed.

3.5 Deaf/dumb/hearing impaired candidates are allowed to apply for admission to MSc. Home Science (Nutrition and Dietetics) and MSc. Home Science (Textiles and Costume Science) programmes (U.O.No. 4211/2021/Admn dated 08.04.2021)

3.6 Candidates belong to PwBD Category with hearing disabilities are allowed to apply for admission to M.Sc. Physics programmes under Affiliated Colleges (CBCSS-PG-2019) (U.O.No. 4936/2021/Admn dated 27.04.2021)

3.7 Candidates belong to PwBD Category with hearing disabilities are allowed to apply for admission to M.Sc. Mathematics programmes under Affiliated Colleges (CBCSS-PG-2019) (U.O.No. 5228/2021/Admn dated 12.05.2021)

3.8 Admission of candidates belong to PwBD Category to PG programme in Biochemistry: Persons with only hearing impairment, can be permitted. Partially blind persons can be permitted, if they can identify the labels of chemicals and reagents. All the other categories of PwBD persons can be permitted, if the Institutions to which they are admitted can provide all the necessary facilities for them to perform their academic activities. PwBD candidates are to be categorised based on their percentage of respective disabilities and the academic performance in previous programmes; and admission may be given considering case by case. (U.O.No. 5988/2021/Admn dated 08.06.2021)

4. Additional Degree admission.

4.1 Additional PG can be taken in all subjects ,provided the other eligibility criteria of the respective programmes are satisfied.

4.2 A candidate having a PG Degree can avail another PG programme under regular mode.

4.3 A candidate can pursue both a UG programme and a PG programme simultaneously one in regular mode and another in Open and Distance Learning (ODL)/Online mode, without overlapping the class timing of the other programme.

4.4 A candidate can pursue two academic programmes (either in UG, integrated PG or in PG) simultaneously one in regular mode and another in Open and Distance Learning (ODL)/Online mode, without overlapping the class timing of the other programme.

4.5 Candidates taking additional PG **shall not be eligible for any fee concession and reservation** for admission. (UO No.6724/2024/Admn Dated,20.04.2024).

5. Relaxation to Backward Communities/ PwBD:-

SEBC/OEC/PwBD and SC/ST students are allowed relaxation in marks as per rules/eligibility criteria.

6. Assessment of Merit

6.1 For admission to PG programmes, the merit of the candidate shall be assessed for ranking on the basis of marks/grade obtained by him / her in the qualifying examination together with the weightages (if any) for admission to a particular programme, subject to such indexing criteria as may be prescribed by the University from time to time. The index marks are being calculated by the software, based on the details of marks and bonus/weightage category opted by the candidates. Index marks obtained after substituting required values in the indexing formula is the Selection Index Score (SIS). Various bonus / weightage points (if any eligible) are added together with the SIS to obtain Final Index Score (FIS). The University will verify the marks only if any anomalies are reported. Therefore, all the Principals/Head of the Institutions are instructed to verify the index marks of the candidates before admitting the candidate. University has all the rights to re index the marks/grade, if found necessary.

6.2 For candidates passing their qualifying Degree examination from other Universities, the latest indexing scheme of University of Calicut will be used for index calculations and ranking of candidates.

7. Admission of Non-BA (English) category candidates to MA (English Language & Literature) programme

As per the eligibility criteria, for Non-BA (English) category candidates applying for M A English Language & Literature programme, admission will be based on an entrance test. Non-BA (English) category candidates who have applied for MA English Language & Literature programme shall attend the entrance examination on the dates notified by the University. **University will provide a confirmation link to such students, for the purpose of confirming their attendance for the MA English entrance examination. Hall tickets will only be issued to students who provide their confirmation in the link provided by the University within the prescribed time. No individual communication** regarding the confirmation link/entrance examination will be sent to the candidates and the candidates shall go through the University Websites and the University Press release for the latest information. A candidate should score **at least 50% marks in the Entrance Test**, to be eligible for admission under this category.

One seat each will be reserved in all batches of MA English Language and Literature in the affiliated colleges of the University for Non- BA (English) category candidates This seat is set apart from the General Quota. In the absence of eligible candidates for admission, the seat will be reverted to the General Quota and admission will be made to the seat following criteria for admission to the General Quota. **Under no circumstances shall admission in this category be made under any other quota, including Management quota.**

8. MA Music, M A Multimedia, MHM, MTHM admission and admission of the candidates belong to the B.Voc streams for M.Sc Food Science and Technology programme

For admission to the MA Music, M A Multimedia, MHM, MTHM programmes, the students should compulsorily register through the CAP. In case of M A Multimedia, MHM & MTHM admissions, the list of the registered candidates will be provided to the colleges. The colleges/centres will conduct an aptitude test to the students on the dates announced by the colleges/centres in tune with the schedule of admission published by the Directorate of Admissions (DoA). The Principals will prepare the rank list of eligible students and admission will be conducted as per the schedule. In case of MA Music, admission of B.A. Music/BPA Vocal Degree holders will be done by the colleges concerned from the rank list prepared based on the index marks. List of the Bachelor Degree holders other than B.A. Music/BPA Vocal Degree, will be forwarded to the colleges concerned and the admission of such candidates (other than B.A. Music/BPA Vocal Degree holders) will be from the rank list prepared by the colleges after conducting the mandatory aptitude test.

Admission of the candidates belong to the B.Voc streams (20% seats are reserved for them) for M.Sc Food Science and Technology programme in each college, will be done based on the merit rank list prepared on the value derived after applying the bonus/weightage marks, as per the prospectus, on the overall percentage gained in the qualifying degree

examination. Colleges shall complete the admission of the eligible B.Voc candidates to M.Sc Food Science and Technology programme (the 20% seats) from the rank list published by the University, in tune with the PGCAP schedule.

9. Procedure of Online Registration

9.1 Applications can be submitted online from **20.05.2026 to 29.05.2026**. Candidates applying for PGCAP admission 2026 shall visit the website of Directorate of Admissions (<https://admission.uoc.ac.in>) and complete the registration in three steps:

9.1.1 First Step - Mobile Number verification using OTP : Candidate applying for PGCAP 2026 shall provide mobile number (mobile number of students/parents/guardian only to be furnished) and complete the mobile number verification using the OTP received in the mobile.

9.1.2 Second Step - CAP ID Creation : Once the mobile number is verified using OTP, create a CAP ID by providing the basic details. After successful submission of the details, a CAP ID and Password will be sent to the registered mobile number, instantly.

9.1.3 Third Step - Registration Completion and Fee Payment: With the CAP ID and Password received in the registered mobile number, the candidate can login and fill in the registration page by providing required data. Candidates shall take **utmost care while selecting the reservation category** during the filling up of registration data. For completing the registration, candidate shall click on the " Finalise & Proceed to Payment " button and make payment.

9.2 An online registration fee of ₹ 520/- for General Category and ₹ 220/- for SC/ST Category will have to be paid by the candidates for completing the online registration procedure.

9.3 During the payment, the website will be redirected to the Calicut University Instant Web Payment System (CUIWPS) page, where the student can select the desired choice of payment. After successful payment, candidates can take the print out of application after re-login by using the CAP ID and Password provided earlier. Print out of the application will be provided only if the payment is successful.

9.4 Candidate's application will be valid, only if he/she has completed the above steps and is holding a finalised printout.

9.5 Provision for editing the finalised application will be provided for corrections (if any required). All corrections must be completed on or before the last date for registration. After editing, the candidate shall make sure that the application have been **finalised** and have taken the latest final print out of the edited application. **Please note that your application will be incomplete, if it is not in the finalised status and the final print out is not downloaded after the editing process.**

10. Bonus / Weightage Marks

10.1. Bonus / weightage marks will be added to the index marks for ranking purpose.

10.2. 5% of the selection index will be added as grace marks/points to the index marks for those candidates who passed their qualifying examinations from University of Calicut.

10.3. Students who have worked in the Illiteracy Eradication Programme on voluntary basis in any capacity **for at least one year** will be allowed 5 bonus marks/points for PG admission.(Circular- GA I/A2/4990/1988 dated 06.06.1994).

10.4. 5 (Five) marks/points for PG admissions shall be awarded as bonus marks to N.S.S / N.C.C cadets subject to the fulfilment of the following conditions, for the purpose of ranking.

a. In respect of NCC applicants the bonus marks will be awarded on the basis of NCC certificates signed by the Director and issued by the Directorate of NCC to the candidates who have secured at least 75% of attendance after having participated in its activities during the course of the study which is included in the eligibility criteria for the programme/course for which admission is sought. (U.O.No. 9923/2022/Admn Dated:12.05.2022).

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| b. For awarding bonus marks/points to NSS participants the basis will be N.S.S. certificates signed by the Vice-Chancellor and issued by the University to volunteers who have completed 240 hours of work within a period of two years in the programme of study immediately preceding the programmes/courses for which admission is sought. |
| c. The benefit of bonus marks for the purpose of admission can be availed by the candidates only under any one category, either N.S.S or N.C.C. |
| d. Cadets holding NCC A,B,C certificates are eligible for an additional weightage of 3,5,10 marks respectively for admission to Post Graduate programmes, limited to a maximum of 10 points only. |
| e. The bonus points or additional weightage marks will be given to those cases of NCC Certificates even if grace marks have already been awarded. (U.O No.685/2017/Admn Dated:17.01.2017). |

10.5. 10 marks shall be deducted out of the ranking points, for every successive attempt after first attempt for those who have taken two or more chances to complete the qualifying examination, subject to a maximum of 25 marks. The number of chances means the number of chances taken for passing any part or parts of the qualifying examination **after the normal period** fixed for the completion of the qualifying programme/course. Betterment/Improvement examination will not be considered as a chance.

11. Allotment:

There will be a minimum of two allotments prior to the commencement of classes. The number of allotments in each academic year may vary according to the decision made by the University from time to time.

Allotment to the colleges that have conferred autonomous status, recently (1. *Sullamussalam Science College (Aided), Areacode, Malappuram*, 2. *MES Ponnani College, Ponnani, Malappuram*, 3. *Korambayil Ahamed Haji Memorial Unity Women's College (Aided), Manjeri, Malappuram*) are included in PGCAP 2026, on request, for the academic year 2026-27 only.

THE ALLOTMENTS WILL BE MADE FROM AMONG THE LIST OF COLLEGES AND PROGRAMMES OPTED BY THE CANDIDATES.

12. Trial Allotment

A trial allotment will be conducted to give the applicants an idea about the chances of getting allotment to a programme and college based on the options, merit and reservation rules. The **trial allotment does not guarantee** the candidate to get allotment in a college or a programme of his/her choice, since the ranks may vary during actual allotment.

13. First Allotment

13.1 After the trial allotment, the first allotment list will be published on the date as per the schedule. On receiving allotment to a particular option, **all other lower options will automatically be cancelled and only the higher options will prevail** until deletion or modification by the candidate. Subsequent to the first allotment there will be more allotments and number of such allotments will be decided by the University from time to time as per the requirements.

13.2 The candidates who receive allotment should remit the following mandatory fee (online payment) within the time prescribed for confirmation of the allotment.

13.3 Remittance of Mandatory fee - For General Category: ₹ 610/- (split up is as given below):

- Sports Affiliation Fee : ₹ 350/ -
- University Union Fee : ₹ 105/-
- Allotment Fee : ₹ 155/-

For SC/ST/OEC-SC/OEC-ST/Communities eligible for educational concessions as is given to the OEC Candidates : ₹ 155/- (Allotment Fee). The SC/ST/OEC-SC/OEC-ST/Communities eligible for educational concessions as is given to the

OEC Candidates taking admission to the self financing programmes at Aided/Self Financing colleges should remit Sports Affiliation Fee (₹ 350/-) and University Union fee (₹105/-) in the college at the time admission.

13.4 After the remittance of mandatory fee, candidates should report and take temporary/permanent admission at allotted college, within the time prescribed/comply with the instructions from University provided at that time.

13.5 Those who fail to remit the fee and take temporary/permanent admission on or before the prescribed time limit for the same, will lose the received allotment as well as the eligibility for further allotments.

13.6 If the candidate is satisfied with an allotment and does not want to be considered for further allotments, such candidates shall cancel all the remaining higher options. Candidate retaining higher options after an allotment is bound to accept the next allotment. Failing to do so, their chance for the previous allotment as well as the new allotments will be cancelled.

14. Other details related to allotments

- **14.1.** Candidates will not be allotted to a college/university centre/programme not opted by them.
- **14.2.** A candidate is bound to accept an allotment as per the priority of options registered. If he/she gets allotment in the subsequent allotment, based on their higher options, he/she will lose the allotment already received and has to relinquish the seat already occupied by him/her.
- **14.3.** Request to retain a previous allotment after subsequent allotment will not be considered under any circumstances.

15. Reporting at the College for admission

All the candidates who have received allotment and downloaded admit card should report for admission on the date prescribed by the University at the college/university centre concerned after remitting the fee (**University Mandatory Fee - See clause 13.3**). The candidates should produce the following documents **in original** before the Principal/Head of the Institution at the time of admission.

- The print out of the online application.
- Receipt/Chalan of the fee remitted for acceptance of allotment (Mandatory Fee receipt).
- Qualifying Degree Certificates.
- Mark List(s)/Grade card(s) of the qualifying examination.
- Transfer Certificate from the Institution where he/she studied last.
- Conduct Certificate.
- Equivalency/Recognition Certificate from University of Calicut (if applicable).
- Any other documents (Nativity Certificate /Community Certificate/Non creamy layer certificate/EWS certificate/Any other documents prescribed in GO(P) No.1/2021/PIE&MD, dated 07.10.2021 etc.) as directed by the admitting authorities.
- Candidates who claim bonus/weightage marks shall produce relevant certificates.
- Percentage Certificate, if necessary (For the candidates with Degrees from Universities other than University of Calicut.)

16. Confirmation of Admission

As the allotment is made based on the information furnished online by the candidate, the eligibility will be confirmed by the Principal/Head of the Institution at the time of admission. The Principal/Head of the Institution will verify the

original documents produced, with the details furnished by the candidates in the online application. Any discrepancies which invalidate the allotment will be informed to the University and in such cases the admission will be denied immediately. The University will also verify the genuineness of the certificates furnished by the candidates in due course of time and any discrepancies noticed will lead to the cancellation of the admission.

17. Seat Categorization:

The seats available in the various colleges are categorized as,

17.1 Open merit Seats

17.2 Mandatory reservations Seats

17.3 Community Quota Seats

17.4 Management Quota Seats

17.5 Other Reservation Category Seats

17.6 Special Reservation Category seats.

17.1 Open merit Seats:

17.1.1 The open merit seats filled by the University in Government/ Aided/ Un Aided (Self-financing)/ University Centres/IHRD (Govt. Cost-Sharing Institutions) and Self Financing programmes in Aided colleges shall be purely on the basis of the Index mark.

17.1.2 The merit of the candidate shall be assessed for ranking on the basis of marks obtained by him / her in the qualifying examination together with the weightage (if any) for admission to the particular programme, subject to such criteria as may be prescribed by the University.

17.2 Mandatory Reservation seat categories:

Only candidates having nativity certificate issued by a competent authority in Kerala are eligible for claiming seats under Mandatory Reservation.

17.2.1 SEBC (Socially and Educationally Backward Communities).

(a) Ezhava/Thiyya/Billava (ETB)

(b) Muslim (MUSLIM)

(c) Latin Catholic other than Anglo Indian (LC)

(d) Other Backward Christians (OBX)

(e) Other Backward Hindus (OBH)

The seats for SEBC filled by the University in Government, Un-Aided (Self-financing) colleges, IHRD (Govt. Cost-Sharing Institutions), University Centres and Self Financing programmes in Aided colleges from among the registered students belonging to the above category are purely on the basis of the index mark.

A community certificate along with Non creamy layer certificate from the Kerala revenue authorities concerned has to be produced by the SEBC candidates who claim reservation under SEBC category at the time of admission. The validity of Non creamy layer certificate should be as stipulated in the Government orders prevailing at the time of admission.

17.2.2 Scheduled Caste (SC)

The seats for SC filled by the University in Government/Aided/Un Aided (Self-financing) colleges, IHRD (Govt. Cost-Sharing Institutions), University Centres and Self Financing programmes in Aided colleges from among the registered students belong to scheduled caste shall be purely on the basis of index mark. A community certificate from the Kerala state revenue authorities concerned/corresponding documents prescribed in GO(P) No.1/2021/PIE&MD, dated 07.10.2021 has to

be produced by the SC candidates who claim reservation under SC category at the time of admission.

17.2.3 Scheduled Tribe (ST)

The seats for ST filled by the University in Government/Aided/Un Aided (Self-financing) colleges, IHRD (Govt. Cost-Sharing Institutions), University Centres and Self Financing programmes in Aided colleges from among the registered students belonging to scheduled tribe shall be purely on the basis merit. A community certificate from the Kerala state revenue authorities concerned/corresponding documents prescribed in GO(P) No.1/2021/PIE&MD, dated 07.10.2021 has to be produced by the ST candidates who claim reservation under ST category at the time of admission.

17.2.4. CLAIMS FOR MANDATORY RESERVATIONS

17.2.4.1 Claims for Mandatory Reservations must be made by the candidate in the relevant column of the online application in CAP. However, the supporting documents shall be submitted only at the time of admission in the colleges/University centres concerned.

17.2.4.2 Claim for Communal reservation under ‘Socially and Educationally Backward Classes‘ (SEBC): Candidates belonging to ETB, Muslim, Other Backward Hindus, Latin Catholic other than Anglo Indians and Other backward Christian communities, claiming reservation under SEBC Quota should invariably produce both '**Community**' and '**Non Creamy Layer**' Certificates (GO(P) 2/2017/BCDD dated 08.03.2017) obtained from the Village Officer concerned/corresponding documents prescribed in GO(P) No.1/2021/PIE&MD, dated 07.10.2021 at the time of admission. The seats un-availed by SEBC category candidates will be allotted under open merit quota.

17.2.4.3 Claim for Reservation under Scheduled Castes/Scheduled Tribes Quota: Candidates claiming reservation under Scheduled Castes/Scheduled Tribes Quota should obtain caste/community certificate from the Tahasildar/corresponding documents prescribed in GO (P) No. 1/2021/ PIE&MD, dated 07.10.2021.

17.3 Community Quota (Aided Colleges only)

The seats for community quota in Aided colleges are filled upon merit basis from among the students of the community of the particular management running the college. 20 percentage of the total seats in the Aided colleges run by backward community managements and 10 percentage of the total seats in the Aided colleges run by forward community managements are reserved for community quota. The candidates seeking admission to the community quota should specify whether they are intending so while submitting the personal details. The University will forward the list of the applied students to the colleges on the date published in the schedule for admission. The list of applied students will also be published in the college login and website. The colleges will prepare and publish a rank list of the candidates reporting off line or online on the date earmarked for reporting for admission to community quota. The colleges will also publish the community rank list in the notice board. The colleges will admit the candidates, based on their merit from this rank list as per the schedule published by the University.

17.4 Management Quota (Aided and Un-aided Colleges).

The seats for management quota in Aided, Un Aided, IHRD (Govt. Cost-Sharing Institutions) and Self Financing programmes in Aided colleges are filled by the Colleges. Candidates seeking admission to the Management Quota in Aided/Unaided colleges/IHRD (Govt. Cost-Sharing Institutions) should register in CAP. In addition to this, the candidates should contact the colleges he/she intends to take admission and submit separate applications in the colleges concerned. The eligibility of the students should be verified by the colleges.

17.5 Other Reservation Category Seats:

17.5.1 EWS (Economically Weaker Sections)

The seats for EWS will be filled by the University for the programmes in all affiliated colleges/university centres (In all institutions which do not have minority status and allow reservation to other backward classes) from the registered students belong to Economically Weaker Sections, who are not covered under existing scheme of reservation for the scheduled caste, the scheduled Tribe and the Socially and Educationally backward classes. (U.O.No.4958/2020/Admn Dated, 29.05.2020, U.O.No. 7158/2020/Admn Dated, 28.07.2020, U.O.No.7518/2021/Admn, Dated 02.08.2021 & U.O.No. 10306/2022/Admn dated 21.05.2022)

Candidate who claim EWS reservation should submit an Income & Assets Certificate with 4 lakhs or below/ Anthyodaya Annayojana (AAY) or Priority House Holds (PHH) certificate (Ref: GO.(Ms) No.23/2022/P&ARD Dated 04.10.2022) issued from Village Officer/ Tahsildar at the time of admission. Documents like ration card will not be accepted for availing reservation to this category.

Applicants whose names are entered in the Ration Cards issued to the families in the category of Anthyodaya Annayojana (AAY) or Priority House Holds (PHH) should submit the certificate in the prescribed format issued by Village officer. (The format of certificate is given as APPENDIX VIII). Applicants except Anthyodaya Annayojana (AAY) or Priority House Holds (PHH) should submit the certificate in the prescribed format issued by Village officer. (The format of certificate is given as APPENDIX VII).

17.5.2 Persons with Disabilities (PwD): For PG programmes, the reservation shall be given 5% in aggregation - college wise in affiliated colleges after scrutinizing the suitability. Candidates should produce their Unique Disability Identity Card (UDID) or medical certificate issued by the district medical board or competent authorities stating that the disability is 40% or above for admission to the reserved seats earmarked for the PwD students. Category of the disability should be specified clearly in the UDID card /medical certificate. (UO.No.15548/2023/Admn Dated, 09.10.2023). Such eligible candidates shall be ranked on the basis of the index marks.

The candidates with disabilities are eligible for relaxation in minimum marks and age for admission to the programmes under the University of Calicut, as in the case of SC/ST candidates.(UO No.3233/2024/Admn dtd 24.02.2024). (Types of disabilities have been listed in APPENDIX IX)

17.5.3. Sports Quota : One seat in each Post Graduate programmes should be additionally created and reserved over and above the sanctioned strength, but within the Statutory maximum limit for candidates with track records in sports and games. In programmes where the sanctioned strength and the Statutory limit are the same, additional seat can be created above the Statutory limit, exclusively for the admission of the above candidates.

Candidates seeking admission to the Sports Quota should register in CAP. In addition to this, candidates should submit separate application with the supporting documents to prove his/her sports excellence, in the colleges concerned. The colleges will publish the rank list for sports quota in the notice board. The colleges will admit the candidates, based on their merit from this rank list as per the schedule published by the University.

Students applying for sports quota at University Centres shall submit their application at the Department of Physical Education (DPE), before the last date of online registration along with the necessary documents, to be included in the sports quota rank list, prepared by DPE.

Only those candidates who have satisfied the norms prescribed below are eligible for admission under sports quota. [U.O. No. 9697/2015 dated : 14.09.2015(PG)]

17.5.3.1 Representing the Country in International Competitions

17.5.3.2 Winning the I / II / III in the Senior National Championships

17.5.3.3 Representing Senior State in National Championships

17.5.3.4 Winning I / II / III in the All India Inter University Championships

17.5.3.5 Representing the University (U.O.No. GA I/A2/2454 / 1998 dated 01.10.1999 & 01.07.2003 and GA I/A2/5990 / 2003 dated 06.04.2004).

17.5.3.6 Member of the University Teams

17.5.3.7 First/Second position in the Senior State Championship

17.5.3.8 First position in the Inter Collegiate Inter zone Championship (1st preference to be given to University of Calicut, then MG University, then University of Kerala and then Kannur University). Norms 6, 7, 8 are added as per U O

17.5.3.9 Medal winners in Junior National Championship.

17.5.3.10 Persons representing the State in Junior National Championships.

17.5.3.11 I/II/III position holders in the inter Collegiate inter Zone Tournaments. Norms 9,10,11 are added as per UO No.13627/2016/Admn dated 21/11/2016

17.6 Special Reservation Category seats.

17.6.1. Lakshadweep Candidates : One seat each in PG programme in the affiliated arts and science colleges/University centres is additionally created and reserved over and above the sanctioned strength, but within the Statutory maximum limit for the native students of the Union Territory of Lakshadweep, recommended by the Director of Education, Union Territory of Lakshadweep. In programmes where the sanctioned strength and the Statutory limit are the same, the additional seat can be created above the Statutory limit, exclusively for the admission of the above candidates. (U.O. No.GAI/A2/6135/1994 Vol.II dated 25.09.2006 and 01.08.2007). These candidates need not be insisted to obtain permission from the University for late registration up to the closing of admission to the respective programmes of study. In Government Colleges where the Government have earmarked seats, the seats reserved for the Ethnic Natives will be in addition to the seats sanctioned by the Government.

The candidates recommended by the Director of Education Union Territory of Lakshadweep shall be admitted by the colleges by completing the CAP registration, after collecting the online registration fee and mandatory fee as applicable to SC/ST students (U.O.No. 12753/2022/Admn Dated, 28.06.2022).

17.6.2. Candidates of Andaman & Nicobar Islands : For PG programmes in the affiliated colleges, additional seats can be created over and above the sanctioned strength, but within the statutory maximum limit for the native students of Andaman & Nicobar islands, as recommended by the Directorate of Education, Andaman & Nicobar Islands. For programmes where the sanctioned strength and the statutory maximum limit are the same, the additional seats can be created over and above the statutory limit, exclusively for the admission of the above candidates. (U O No. 1508/2016/Admn dated 11-02-2016).

17.6.3. Kashmir Students : Two supernumerary seats, are reserved in all the affiliated Institutions either for UG or PG programme, for the candidates recommended by the Ministry of Human Resources Department as a part of the Special Scholarship Scheme. The seats are common for UG and PG programmes, therefore, admissions shall be made as per the scholarship orders.(U.O. No. 52/2015 dated: 05.01.2015).

17.6.4. Outstanding Sports Stars : One seat for M.Sc programmes, one seat for MSW programmes and one seat for the MA and M.Com programmes together (altogether three seats) will be additionally created and reserved over and above the sanctioned strength but within the Statutory maximum limit in the affiliated colleges for admission to outstanding sportsmen/women. In the case of colleges where the statutory maximum limit doesn't permit the sanctioning of such additional seats, the candidates will be allotted to colleges where such seats can be created (U.O.No.GA/A2/2454/1998 dated 01.10.1999). The candidates who satisfy the norms prescribed for outstanding sports quota admission only are eligible for admission under the additional seats. The merit list will be prepared by the Dept.of Physical Education, University of Calicut.

17.6.5. Foreign Students : As per the recommendation from Dean of Student Welfare, University of Calicut, additional seats shall be created in affiliated colleges over and above the sanctioned strength and added to the total merit seats exclusively for the purpose of accommodating foreign students.

17.6.6. Seats for Trans-gender students : Two additional seats in all programmes in affiliated colleges is reserved for students belong to the Trans-gender category (U.O.No 11106/2018/Admn Dated: 24.09.2018). Those students shall register through CAP . The admission to this category will be conducted directly by the Directorate of Admissions (DoA). The candidates should produce the identity card and certificate issued by the Social Justice Department while reporting for

admission.

17.6.7. NRI Seats at School of Health Sciences, Calicut University Campus: Six (3 each in two batches) seats under NRI quota is reserved at the School of Health Sciences, University Campus, University of Calicut, for M.Sc Food Science and Technology programme. Candidates seeking admission to the NRI Quota for M.Sc Food Science and Technology programme at the School of Health Sciences, Calicut University Campus should register in CAP. In addition, the candidates should submit the relevant documents at the School of Health Sciences, Calicut University Campus. The centre will publish the merit based rank list for NRI quota in the notice board. The centre will admit the candidates, based on their merit from this rank list, in tune with the admission schedule published by the University.

18. SEAT DISTRIBUTION

The seats of each programme in Open Quota and Mandatory reservation seats in various types of colleges will be distributed as follows:

18.1 Table I Government Colleges/University Centres

1. Table I: University Teaching Departments/ Government Colleges/ University Centres

| Sl. No. | Reservation Category | | % of reservation | |
|----------------|--|--|--|-----|
| | | | Govt. Colleges & University Centres | |
| 1 | Open quota (On the basis of merit) | | 50% | |
| 2 | Socially and Educationally Backward Classes (SEBC) | (a) Ezhava, Thiyya, Billava (ETB) | 8% | 20% |
| | | (b) Muslim (MU) | 7% | |
| | | (c) Latin Catholic other than Anglo Indian | 1% | |
| | | (d) Other Backward Christians (OBX) | 1% | |
| | | (e) Other Backward Hindus (OBH) | 3% | |
| 3 | Economically Weaker Sections (EWS)* | | 10% | |
| 4 | Scheduled Castes | | 15% | 20% |
| 5 | Scheduled Tribes | | 5% | |

* Refer Clause No.17.5.1 for more information

18.2 Table II Aided Colleges (Aided Programmes)

| Sl No. | Seat Reservation | Forward Community Colleges | Backward Community Colleges |
|---------------|-------------------------|-----------------------------------|------------------------------------|
| 1 | Open Quota | 50% | 40% |
| 2 | Scheduled Caste | 15% | 15% |
| 3 | Scheduled Tribe | 5 % | 5% |
| 4 | Community Quota | 10% | 20% |
| 5 | Management Quota | 20% | 20% |

The seats under community quota shall be reserved for students of the community to which the college belongs and such seats shall be filled on the basis of merit. The seats under management quota shall be filled by the management from among

candidates of their choice provided that they satisfy the eligibility condition prescribed by the University.

18.3 TABLE III Reservation in Self financing programmes

In the case of Unaided Colleges, IHRD (Govt. Cost-Sharing Institutions) and Self Financing programmes conducted in Aided Colleges, 50% of the total seats shall be filled by the management from among candidates of their choice provided they satisfy the eligibility conditions. The remaining seats (50%) shall be distributed and filled as follows:

| Distribution of 50% Seats earmarked under merit | % of Reservation |
|--|-------------------------|
| Open Quota | 65 |
| Scheduled Caste | 8 |
| Scheduled Tribe | 2 |
| Ezhava, Thiyya & Billava | 9 |
| Muslims | 8 |
| Latin Catholics other than Anglo Indians | 2 |
| Other Backward Christians | 1 |
| Other Backward Hindus | 5 |

For admission to the Management seats in Self Financing Colleges/IHRD (Govt. Cost-Sharing Institutions) the candidates shall register through CAP and apply directly to the colleges concerned.

In all Self Financing colleges/ IHRD (Govt. Cost-Sharing Institutions)/ Aided colleges offering self financing programmes which do not have minority status and allow reservation to other backward classes, ten percent (10%) of the total seats excluding the management quota seats, will be additionally created and reserved over and above the total strength (sanctioned strength + marginal increase), for the EWS candidates. Refer Clause No.17.5.1 for more information.

19. Admit cards will only be issued to the candidates who takes admission through the allotment process. No admit cards will be issued (at the time of admission) to the candidates who takes direct admission at colleges via rank list provided by the university or through various reservation categories such as PwD, Sports, Management, Community, Lakshadweep etc.

20. No fees other than those prescribed by the University/Govt. shall be levied from the students.

21. The Fee Structure of the University Centres/ Aided/ Govt. colleges/ IHRD (Govt. Cost-Sharing Institutions) and Self Financing colleges will be published separately on the website.

22. Refund of fee collected: The UGC guidelines for the refund of fees collected from the students at the time of admission, is shown below. (Subject to changes as per U.G.C guidelines from time to time)

| Sl No | Percentage of Refund of Aggregate Fees | Point of time when notice of withdrawal of admission is served to Heads of the Institutions |
|--------------|---|--|
| 1 | 100%* | 15 days before the formally-notified last date of admission |
| 2 | 80% | Not more than 15 days after the formally-notified last date of admission |
| 3 | 50% | More than 15 days but less than 30 days after formally notified last date of admission |
| 4 | 0% | More than 30 days after formally- notified last date of admission |

* In the case of (1) in the table above, the Head of Educational Institutions concerned shall deduct an amount not more than 10% of the aggregate fees as processing charges from the refundable amount. **However, the latest guidelines issued by UGC from time to time will be applicable and the same will be updated in the website.**

23. Last date of admission to be considered for fee refund purpose, shall be the 60th day after the commencement of classes.

24. Candidates belong to the Persons with Disabilities (PwD) category who require Scribe for attending M A English entrance examinations (for Non-BA (English) category candidates) shall contact the Department of English, Calicut University and obtain appropriate orders, prior to the entrance examination.

25. Application for late registration i.e, after the last date of online registration for admission to various PG degree programmes shall not generally be entertained without prior permission from the University. Such applications shall be considered only after the exhaustion of the online applications that are received in time.

26. Anti-Ragging guidelines : As per UGC guidelines, an Anti-Ragging Undertaking must be filled by all the students online on <http://www.antiragging.in> only. Universities/Colleges will not accept Anti Ragging Undertaking from students in Hard/Printed copy/Affidavits. (Please note that the student is not required to print & sign it, as used in the earlier case). All the institutions, should also submit a compliance on the following link: https://www.antiragging.in/compliance_desclaimer.html. Soft copy of the Anti-Ragging Posters should also be displayed on the prominent places in your campus areas like Admission Centre, Departments, Library, Canteen, Hostel, and Common facilities etc. (The UGC guidelines and posters are made available in the University website).

IMPORTANT : Orders regarding amendments, modifications, additions, deletions, etc., issued by the University from time to time, are to be timely incorporated to these Rules. No individual communication regarding the admission process will be sent to the candidates and the candidates shall go through the University Websites and the University Press release for the latest information. This prospectus is subject to modification/addition/deletion as may be deemed necessary by the University/Government.

Prof. Dr. Sebastian C. D.
Registrar

"ഭരണഭാഷ- മാതൃഭാഷ"



കേരള സർക്കാർ



സംഗ്രഹം

പദ്ധതി നിർവ്വഹണ വിലയിരുത്തൽ നിരീക്ഷണ വകുപ്പ് പൗരന്മാർക്ക് വിവിധ സർട്ടിഫിക്കറ്റുകൾ / സേവനങ്ങൾ നൽകുന്നതിനുള്ള നടപടിക്രമങ്ങൾ ലഘൂകരിക്കുന്നതിനും നിയമപ്രകാരമുള്ള വിവിധ അനുമതികൾക്കുള്ള നടപടിക്രമങ്ങൾ സുഗമമാക്കുന്നതിനും മാർഗ്ഗനിർദ്ദേശങ്ങൾ പുറപ്പെടുവിച്ച് ഉത്തരവാകുന്നു.

പദ്ധതി നിർവ്വഹണ വിലയിരുത്തൽ നിരീക്ഷണ വകുപ്പ്

G.O.(P) No.1/2021/PIE&MD തീയതി, തിരുവനന്തപുരം, 07/10/2021

ഉത്തരവ്

പൊതുജനങ്ങൾക്ക് ലഭ്യമാകുന്ന വിവിധ സേവനങ്ങൾക്ക് പലവിധ സർട്ടിഫിക്കറ്റുകൾ സമർപ്പിക്കണമെന്ന് സർക്കാർ വകുപ്പുകൾ നിഷ്കർഷിച്ചിട്ടുണ്ട് . സർക്കാർ സേവനങ്ങൾ ലഭ്യമാക്കുമ്പോൾ ആവശ്യപ്പെടുന്നവയിൽ ഒഴിവാക്കാവുന്ന സർട്ടിഫിക്കറ്റുകൾ, ഗസറ്റഡ് ഉദ്യോഗസ്ഥൻ/നോട്ടറി എന്നിവരുടെ സാക്ഷ്യപ്പെടുത്തലുകൾ കഴിയുന്നത്ര ഒഴിവാക്കാനും സേവനം ലഭ്യമാക്കാനുള്ള പ്രക്രിയ ലഘൂകരിക്കാനുമുള്ള നടപടികളാണ്, സേവനം ജനങ്ങളിൽ എത്തിക്കുന്നതിന്റെ ഭാഗമായി സർക്കാർ സ്വീകരിക്കാൻ ഉദ്ദേശിക്കുന്നത്. ഇതിന്റെ ഭാഗമായി കേരള സർക്കാർ നൽകുന്ന സേവനങ്ങളുടെ നടപടിക്രമങ്ങൾ ലഘൂകരിക്കുന്നതിന് താഴെപ്പറയുന്ന മാർഗ്ഗനിർദ്ദേശങ്ങൾ പുറപ്പെടുവിച്ച് ഉത്തരവാകുന്നു .

i. വിവിധ സർക്കാർ സേവനങ്ങൾ ലഭ്യമാക്കുന്നതിനായി രേഖകൾ/ സർട്ടിഫിക്കറ്റുകൾ എന്നിവ ഗസറ്റഡ് ഉദ്യോഗസ്ഥൻ/ നോട്ടറി സാക്ഷ്യപ്പെടുത്തണം എന്ന രീതി ഒഴിവാക്കി രേഖകളുടെ / സർട്ടിഫിക്കറ്റുകളുടെ പകർപ്പുകൾ സ്വയം സാക്ഷ്യപ്പെടുത്തിയാൽ മതിയാകും.

ii. പൗരന്മാർക്ക് നൽകുന്ന സേവനങ്ങൾക്ക് ഒരു നിശ്ചിത തുക അവരിൽ നിന്നും അപേക്ഷാ ഫീസ് ആയി ഈടാക്കുന്നുണ്ട്. ആയതിനാൽ പൗരസേവനങ്ങൾ ലഭിക്കുന്നതിനായി അപേക്ഷാ ഫീസ് ഒടുക്കുന്നതിൽ നിന്നും പൗരന്മാരെ ഒഴിവാക്കുന്നു. എന്നാൽ, ബിസിനസിനും വാണിജ്യത്തിനും അപേക്ഷാഫീസ് ഈടാക്കുന്നത് നിലവിലെ രീതിയിൽ തുടരുന്നതാണ്.

iii. വിവിധ സേവനങ്ങൾ ലഭിക്കുന്നതിനായി ഒന്നിലധികം പേജുകളിലുള്ള അപേക്ഷാ ഫോമിൽ

വിശദാംശങ്ങൾ പൂരിപ്പിക്കുന്നതിനുള്ള ബുദ്ധിമുട്ടുകൾ ഇപ്പോൾ പൗരന്മാർ അഭിമുഖീകരിക്കുന്നു. പല അപേക്ഷാ ഫോമുകളിലെയും ഭാഷ സങ്കീർണ്ണമായതിനാൽ അപേക്ഷകർക്ക് മറ്റുള്ളവരിൽ നിന്ന് സഹായം തേടേണ്ടതായും വരുന്നു. മേൽ സാഹചര്യത്തിൽ പൗരന്മാർക്ക് നൽകുന്ന സേവനങ്ങൾക്കായി സമർപ്പിക്കേണ്ട എല്ലാ അപേക്ഷാ ഫോമുകളും ലളിതമാക്കാനും കഴിയുന്നിടത്തോളം ഒരു പേജിൽ മാത്രം പരിമിതപ്പെടുത്തുന്നു.

iv.വിവിധ സർക്കാർ വകുപ്പുകളിൽ നിന്നും നൽകുന്ന ചില രേഖകൾ / സർട്ടിഫിക്കറ്റുകളിൽ ഒരു പ്രത്യേക ആവശ്യത്തിനു വേണ്ടിയാണ് ആയത് വിതരണം ചെയ്യുന്നതെന്ന് സൂചിപ്പിക്കാറുണ്ട്. ഇത്തരത്തിൽ നൽകുന്ന സർട്ടിഫിക്കറ്റുകളിൽ പലതും പല ആവശ്യങ്ങൾക്കായി ഉപയോഗപ്പെടുത്താൻ കഴിയുന്നതാണ്. എന്നാൽ ഇപ്പോഴത്തെ സാഹചര്യത്തിൽ പല ആവശ്യങ്ങൾക്കായി ഒരേ സർട്ടിഫിക്കറ്റിന് തന്നെ നിരവധി തവണ അപേക്ഷിക്കേണ്ടതായി വരുന്നു. ഇത് ജനങ്ങൾക്കും ഉദ്യോഗസ്ഥർക്കും ഒരു പോലെ ബുദ്ധിമുട്ട് സൃഷ്ടിക്കുന്നു. മേൽ സാഹചര്യത്തിൽ ഒരിക്കൽ നൽകിയ എല്ലാ സർട്ടിഫിക്കറ്റുകളും ഏതെങ്കിലും സർക്കാർ വകുപ്പിലെ എല്ലാ ആവശ്യങ്ങൾക്കും ഉപയോഗിക്കാം. [യുക്തി സഹമായ കാലയളവ് (ഏറ്റവും കുറഞ്ഞത് ഒരു വർഷം) ബന്ധപ്പെട്ട വകുപ്പുകൾക്ക് നിഷ്കർഷിക്കാവുന്നതാണ്]. സർട്ടിഫിക്കറ്റ് നൽകുന്ന അധികാരി ഒരു പ്രത്യേക ഉദ്ദേശ്യത്തിന് / ഉപയോഗത്തിന് മാത്രമാണ് പ്രസ്തുത സർട്ടിഫിക്കറ്റ് നൽകുന്നതെന്ന് ഒരു കാരണവശാലും സർട്ടിഫിക്കറ്റിൽ രേഖപ്പെടുത്താൻ പാടില്ല.

v.ചില വകുപ്പുകൾ നൽകുന്ന സേവനങ്ങൾ / സർട്ടിഫിക്കറ്റുകൾ ലഭിക്കുന്നതിനായി മറ്റു ചില സർട്ടിഫിക്കറ്റുകൾ / രേഖകൾ ഹാജരാക്കണമെന്ന് പല വകുപ്പുകളും നിർബന്ധം പിടിക്കാറുണ്ട്. ഈ നടപടിക്രമങ്ങൾ പൗരന്മാർക്ക് സേവനം ലഭിക്കുന്നതിന് കാലതാമസമുണ്ടാകുകയും അതുവഴി പൗരന്മാർക്ക് ബുദ്ധിമുട്ടുണ്ടാകുകയും ചെയ്യുന്നു. ഇത് മറികടക്കാൻ ആദ്യഘട്ടത്തിൽ ചില വകുപ്പുകളുടെ സേവനങ്ങൾ താഴെ പറയുന്ന രീതിയിൽ ലഘൂകരിക്കുന്നു. ടി സേവനങ്ങൾക്ക് അപേക്ഷകന്റെ സത്യവാങ്മൂലം കൂടി നിഷ്കർഷിക്കുന്നു. നോൺ ക്രിമീലെയർ സർട്ടിഫിക്കറ്റ്, EWS സാക്ഷ്യപ്പെടുത്തൽ സർട്ടിഫിക്കറ്റ്, എസ്.സി./ എസ്.ടി. വിഭാഗങ്ങൾക്കായി നിലവിലെ നിയമപ്രകാരം നൽകുന്ന സർട്ടിഫിക്കറ്റ് എന്നിവ ഇതിന്റെ പരിധിയിൽ നിന്ന് ഒഴിവാക്കുന്നു. കൂടാതെ, നിലവിലുള്ള നിയമങ്ങളിലോ ചട്ടങ്ങളിലോ നിഷ്കർഷിച്ചിട്ടുള്ള സർട്ടിഫിക്കറ്റുകൾ സംബന്ധിച്ച് ബന്ധപ്പെട്ട നിയമങ്ങളിലും ചട്ടങ്ങളിലും ആവശ്യമായ ഭേദഗതി വരുത്തുന്നതാണ്.

a. നേറ്റിവിറ്റി സർട്ടിഫിക്കറ്റ്

നിലവിൽ, വില്ലേജ് ഓഫീസറുടെ പക്കൽ താഴെ പറയുന്ന 6 രേഖകളിൽ ഏതെങ്കിലും ഒന്ന് ഹാജരാക്കിയാലാണ് നേറ്റിവിറ്റി സർട്ടിഫിക്കറ്റ് ലഭ്യമാക്കുന്നത്. താമസ സ്ഥലത്തിനുള്ള തെളിവ്, അഞ്ചുവർഷം തുടർച്ചയായി താമസിക്കുന്നതിന്റെ തെളിവ്, ജനന സർട്ടിഫിക്കറ്റ് അല്ലെങ്കിൽ പത്താം ക്ലാസ് സർട്ടിഫിക്കറ്റ്, റേഷൻ കാർഡ്, രക്ഷാകർത്താക്കളുടെ സ്കൂൾ സർട്ടിഫിക്കറ്റ്, അപ്രസ്സിനുള്ള തെളിവായി വോട്ടർ കാർഡ്, പാസ്പോർട്ട്, റേഷൻ കാർഡ്, വൈദ്യുതി ബില്ല്, വാട്ടർ ബില്ല്, ടെലിഫോൺ ബില്ല്.

വില്ലേജ് ഓഫീസറുടെ സർട്ടിഫിക്കറ്റ് എന്ന നിബന്ധന ഒഴിവാക്കി കേരളത്തിൽ ജനിച്ചിട്ടുള്ള ആളുകൾക്ക് ജനന സർട്ടിഫിക്കറ്റോ 5 വർഷം കേരളത്തിലെ വിദ്യാഭ്യാസ സ്ഥാപനത്തിൽ പഠിച്ചതിന്റെ രേഖയോ, കൂടാതെ സത്യപ്രസ്താവനയും ഉണ്ടെങ്കിൽ നേറ്റീവ് ആയി പരിഗണിക്കാം. കേരളത്തിന് പുറത്ത് ജനിച്ചിട്ടുള്ള ആളുകൾക്ക് വില്ലേജ് ഓഫീസറുടെ സർട്ടിഫിക്കറ്റ് നിഷ്കർഷിക്കുന്നു. അപേക്ഷ ഓൺലൈനായി സ്വീകരിക്കേണ്ടതും, സ്വീകരിച്ച് അഞ്ച് പ്രവൃത്തി ദിവസത്തിനുള്ളിൽ തീരുമാനമെടുക്കേണ്ടതുമാണ്.

b. റസിഡൻസ് സർട്ടിഫിക്കറ്റ്:

ആധാർ കാർഡോ, ഏറ്റവും പുതിയ ഇലക്ട്രിസിറ്റി ബിൽ, കുടിവെള്ള ബിൽ, ടെലിഫോൺ ബിൽ, കെട്ടിട നികുതി രസീത് എന്നിവയിലേതെങ്കിലും ഹാജരാക്കിയാൽ റസിഡൻസ് സർട്ടിഫിക്കറ്റിന് പകരമായി സ്വീകരിക്കാം. മേൽ രേഖകൾ ഇല്ലാത്തവർക്ക് തദ്ദേശസ്വയംഭരണ സ്ഥാപനങ്ങൾ നൽകുന്ന സർട്ടിഫിക്കറ്റ് നിഷ്കർഷിക്കുന്നു.

c. മൈനോരിറ്റി സർട്ടിഫിക്കറ്റ്

നിലവിൽ വില്ലേജ് ഓഫീസർ / തഹസീൽദാർ എന്നിവരാണ് അഡ്മിഷൻ കാര്യങ്ങൾക്കായി ഈ സർട്ടിഫിക്കറ്റ് നൽകുന്നത്. അപേക്ഷകന്റെ എസ്.എസ്.എൽ.സി ബുക്ക് / വിദ്യാഭ്യാസ രേഖയിൽ മതം രേഖപ്പെടുത്തിയിട്ടുണ്ടെങ്കിൽ ഈ സർട്ടിഫിക്കറ്റ് ആവശ്യമില്ല. അല്ലാത്തപക്ഷം, വില്ലേജ് ഓഫീസർ/ തഹസീൽദാർ ഓൺലൈനായോ അല്ലാതെയോ ലഭിക്കുന്ന അപേക്ഷ അഞ്ച് പ്രവൃത്തി ദിവസത്തിനുള്ളിൽ തീരുമാനമെടുക്കേണ്ടതാണ്. അപേക്ഷകൻ സത്യവാങ്മൂലം കൂടി സമർപ്പിക്കേണ്ടതാണ്.

d. ലൈഫ് സർട്ടിഫിക്കറ്റ്

നിലവിൽ വില്ലേജ് ഓഫീസർ, തഹസീൽദാർ, ഗസറ്റഡ് ഓഫീസർ എന്നിവരാണ് ലൈഫ് സർട്ടിഫിക്കറ്റ് നൽകുന്നത്. കിടപ്പുരോഗിയാണെങ്കിൽ വീട്ടിൽ പോയി സർട്ടിഫിക്കറ്റ് നൽകണമെന്നാണ് വ്യവസ്ഥ. റേഷൻ കാർഡ്, തീരിച്ചറിയൽ രേഖ എന്നിവ ഈ സർട്ടിഫിക്കറ്റ് ലഭിക്കുന്നതിന് തെളിവായി ഹാജരാക്കേണ്ടതുണ്ട്.

ഇതിനു പകരം, കേന്ദ്ര സർക്കാർ പെൻഷൻകാർക്ക് എർപ്പെടുത്തിയിട്ടുള്ള “ജീവൻപ്രമാൺ” എന്ന ബയോമെട്രിക് ഡിജിറ്റൽ സംവിധാനം ഉപയോഗിക്കേണ്ടതാണ്. ഈ സംവിധാനം കേരള ട്രഷറിയിലും ബാങ്കുകളിലും ലഭ്യമാണ്.

e. One and the Same Certificate

നിലവിൽ വില്ലേജ് ഓഫീസർ വിവിധ പേരുകളുള്ള രേഖകൾ, വിവിധ അഡ്രസ്സുകളുള്ള രേഖ, സ്വയം സാക്ഷ്യപത്രം, അയൽവാസിയുടെ സാക്ഷ്യപത്രം എന്നിവയാണ് ഇത് ലഭ്യമാക്കാൻ വേണ്ടി നിഷ്കർഷിക്കുന്നത്. ഇത് നിർത്തലാക്കി വ്യക്തിയുടെ സത്യപ്രസ്താവന ഗസറ്റഡ് പദവിയുള്ള ഉദ്യോഗസ്ഥൻ സാക്ഷ്യപ്പെടുത്തി നൽകിയാൽ മതിയാകും.

f. ബന്ധുത്വ (Relationship) സർട്ടിഫിക്കറ്റ്

റേഷൻ കാർഡ്, സ്കൂൾ സർട്ടിഫിക്കറ്റ്, പാസ്പോർട്ട്, ആധാർ, ജനന സർട്ടിഫിക്കറ്റ് എന്നീ രേഖകളിൽ ഒന്ന് പരിശോധിച്ചാണ് ഈ സർട്ടിഫിക്കറ്റ് നൽകുന്നത്. മേൽപറഞ്ഞ രേഖകളിലേതിലേക്കിലും ബന്ധുത്വം കൃത്യമായി രേഖപ്പെടുത്തിയിട്ടുണ്ടെങ്കിൽ വില്ലേജ് ഓഫീസറോ തഹസീൽദാരോ നൽകുന്ന ബന്ധുത്വ സർട്ടിഫിക്കറ്റ് ആവശ്യമില്ല .

g. കുടുംബ അംഗത്വ (Family Membership) സർട്ടിഫിക്കറ്റ്

നിലവിൽ സർട്ടിഫിക്കറ്റ് നൽകാൻ താഴെ പറയുന്ന രീതിയാണ് സ്വീകരിക്കുന്നത്.

1. കുടുംബമെന്നാൽ, അപേക്ഷകൻ, ഭാര്യ / ഭർത്താവ്, കുട്ടികൾ, ദത്തെടുത്ത കുട്ടികൾ, അപേക്ഷകൻ / അപേക്ഷകയോടൊപ്പം താമസിക്കുന്ന അച്ഛനമ്മമാർ എന്നിവരാണ്.
2. പ്രത്യേകമായി താമസിക്കുന്ന മക്കൾ കുടുംബപരിധിയിൽ കണക്കാക്കില്ല.
3. കുടുംബാംഗങ്ങളുടെ പ്രായം, ബന്ധം തുടങ്ങിയവ സർട്ടിഫിക്കറ്റിലുണ്ടാവും.
4. റേഷൻ കാർഡ്, സത്യവാങ്മൂലം, അയൽപക്കക്കാരന്റെ പ്രസ്താവന എന്നീ രേഖകളാണ് വില്ലേജ് ഓഫീസർ ആവശ്യപ്പെടാറുള്ളത്.
5. റേഷൻ കാർഡിൽ ഉൾപ്പെട്ടിട്ടുള്ള പേരുകൾ കുടുംബത്തിലെ അംഗങ്ങളായി കണക്കാക്കാം.

മേൽപറഞ്ഞ രീതി ഒഴിവാക്കി താഴെ പറയുന്ന ഭേദഗതി വരുത്തുന്നു.

അപേക്ഷകന്റെ റേഷൻ കാർഡിൽ കുടുംബാംഗങ്ങളുടെയെല്ലാം പേരുകൾ ഉൾപ്പെടുത്തിയിട്ടുണ്ടെങ്കിൽ റേഷൻ കാർഡ് തന്നെ കുടുംബാംഗത്വ സർട്ടിഫിക്കറ്റിന് പകരമായി സ്വീകരിക്കാം. അല്ലാത്തപക്ഷം വില്ലേജ് ഓഫീസർ നൽകുന്ന സർട്ടിഫിക്കറ്റ് നിഷ്കർഷിക്കുന്നു.

h. ഐഡന്റിഫിക്കേഷൻ (Identification) സർട്ടിഫിക്കറ്റ്

ആധാർ, ഡ്രൈവിംഗ് ലൈസൻസ്, പാസ്പോർട്ട്, വോട്ടർ ഐ.ഡി കാർഡ്, ജോലി ചെയ്യുന്ന സ്ഥാപനത്തിന്റെ തിരിച്ചറിയൽ കാർഡ് എന്നിങ്ങനെ യാതൊരു രേഖയുമില്ലാത്ത പൗരൻ സർക്കാർ സേവനങ്ങൾ ലഭ്യമാകുന്നതിനായി വില്ലേജ് ഓഫീസറുടെ മുമ്പാകെ ഹാജരായി ഐഡന്റിഫിക്കേഷൻ സർട്ടിഫിക്കറ്റ് വാങ്ങണം എന്നാണ് നിഷ്കർഷിച്ചിട്ടുള്ളത്.

ഒരു തിരിച്ചറിയൽ രേഖയുമില്ലാത്ത പൗരൻ ഗസറ്റഡ് ഓഫീസർ നൽകുന്ന അപേക്ഷകന്റെ ഫോട്ടോ പതിച്ച സർട്ടിഫിക്കറ്റ് ഹാജരാക്കിയാൽ മതിയാകും.

i. ജാതി സർട്ടിഫിക്കറ്റ്

നിലവിൽ വില്ലേജ് ഓഫീസർ/ തഹസീൽദാർ എന്നിവരാണ് സർട്ടിഫിക്കറ്റ് നൽകുന്നത്. എസ്.എസ്.എൽ.സി ബുക്ക് / വിദ്യാഭ്യാസ രേഖ ഉൾപ്പെടെ പരിശോധിച്ചാണ് സർട്ടിഫിക്കറ്റ്

നൽകുന്നത്. അപേക്ഷകന്റെ എസ്.എസ്.എൽ.സി സർട്ടിഫിക്കറ്റ് / വിദ്യാഭ്യാസ രേഖയിൽ ജാതി കൃത്യമായി രേഖപ്പെടുത്തിയിട്ടുണ്ടെങ്കിൽ ആയത് വില്ലേജ് ഓഫീസർ/ തഹസീൽദാർ നൽകുന്ന ജാതി സർട്ടിഫിക്കറ്റിന് പകരമായി അടിസ്ഥാന രേഖയായി പരിഗണിക്കാം. അച്ഛനമ്മമാർ വ്യത്യസ്ത ജാതിയിൽ പെട്ടവരാണെങ്കിൽ അവരുടെ / അവരിലൊരാളുടെ എസ്.എസ്.എൽ.സി ബുക്ക് / വിദ്യാഭ്യാസ രേഖയിൽ രേഖപ്പെടുത്തിയിട്ടുള്ള ജാതി തെളിവായി പരിഗണിക്കാം.

j. മിശ്രവിവാഹ (Inter caste) സർട്ടിഫിക്കറ്റ്

താഴെ പറയുന്ന ആവശ്യങ്ങൾക്കാണ് മിശ്രവിവാഹ സർട്ടിഫിക്കറ്റ് ആവശ്യമായി വരുന്നത് - തദ്ദേശസ്വയംഭരണ സ്ഥാപനങ്ങളിൽ നിന്ന് ധനസഹായം ലഭിക്കാൻ, പ്രൊഫഷണൽ കോഴ്സുകൾക്ക് അഡ്മിഷൻ ലഭിക്കാൻ, സ്ഥലംമാറ്റങ്ങൾക്ക്.വില്ലേജ് ഓഫീസർ റേഷൻ കാർഡ്, എസ്.എസ്.എൽ.സി ബുക്ക്, രക്ഷിതാക്കളുടെ എസ്.എസ്.എൽ.സി ബുക്ക്, വിവാഹ സർട്ടിഫിക്കറ്റ് എന്നീ രേഖകൾ പരിശോധിച്ചാണ് സർട്ടിഫിക്കറ്റ് നൽകുന്നത്.

ഭാര്യയുടെയും ഭർത്താവിന്റെയും എസ്.എസ്.എൽ.സി സർട്ടിഫിക്കറ്റിൽ / വിദ്യാഭ്യാസ രേഖയിൽ ജാതി കൃത്യമായി രേഖപ്പെടുത്തിയിരിക്കുകയും സബ് രജിസ്ട്രാറോ തദ്ദേശ സ്ഥാപനമോ നൽകിയിട്ടുള്ള വിവാഹ സർട്ടിഫിക്കറ്റും ഉണ്ടെങ്കിൽ ആയത് മിശ്രവിവാഹ സർട്ടിഫിക്കറ്റിന് പകരമുള്ള രേഖയായി സ്വീകരിക്കാം. വില്ലേജ് ഓഫീസറുടെ സർട്ടിഫിക്കറ്റ് ഒഴിവാക്കാം. ഇതോടൊപ്പം ഒരു സത്യവാങ്മൂലം കൂടി നിഷ്കർഷിക്കുന്നു.

k. ലൊക്കേഷൻ മാപ്പ്, ലൊക്കേഷൻ സർട്ടിഫിക്കറ്റ്:

വായ്പയ്ക്കും മറ്റ് ആവശ്യങ്ങൾക്കും വില്ലേജ് ഓഫീസറാണ് ഈ സർട്ടിഫിക്കറ്റ് നൽകുന്നത്.

ഓരോ വില്ലേജിലും ഡിജിറ്റൽ സർവ്വെ പൂർത്തിയാകുന്ന മുറയ്ക്ക് പ്രസ്തുത സർട്ടിഫിക്കറ്റിന്റെ ആവശ്യമില്ലാതായിത്തീരുന്നതാണ്.

l ആഭ്യന്തര വകുപ്പ് അറ്റന്റേഷൻ

നിലവിൽ വിദേശത്തേക്ക് പോകുന്ന തൊഴിലന്വേഷകർക്ക് എംബസികളിൽ ഹാജരാകാൻ ഒറിജിനൽ സർട്ടിഫിക്കറ്റുകളിൽ ആഭ്യന്തര വകുപ്പിന്റെ സാക്ഷ്യപ്പെടുത്തലുകൾ ആവശ്യമാണ്. ഗൾഫ് രാജ്യങ്ങളിലേക്കും മറ്റ് ഏഷ്യൻ രാജ്യങ്ങളിലേക്കും പോകുന്നവർക്ക് നോട്ടറിയുടെ സാക്ഷ്യപത്രത്തിൽ കൗണ്ടർ സൈൻ ചെയ്യുന്ന സമ്പ്രദായമാണുള്ളത്. യൂറോപ്പ്, ആഫ്രിക്ക, യു.എസ്.എ, റഷ്യ തുടങ്ങിയ രാജ്യങ്ങളിലേക്ക് പോകുന്നവരുടെ രേഖകൾ ഇൻറലിജൻസ് വിഭാഗത്തിന് പരിശോധനയ്ക്ക് നൽകുകയും അവരുടെ റിപ്പോർട്ടിന്റെ അടിസ്ഥാനത്തിൽ ആഭ്യന്തര വകുപ്പ് സാക്ഷ്യപ്പെടുത്തൽ നടത്തുകയാണ് ചെയ്യുന്നത്. ഇത് ധാരാളം കാലതാമസമുണ്ടാകും.

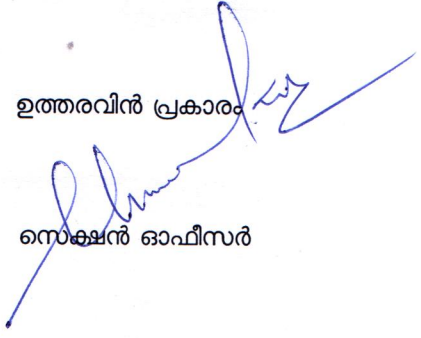
ഓൺലൈനായി സർട്ടിഫിക്കറ്റുകൾ അപ്ലോഡ് ചെയ്യാനുള്ള സൗകര്യം വിദേശത്തേക്ക് പോകുന്ന തൊഴിലന്വേഷകർക്ക് നൽകുന്നതാണ്. സർവ്വകലാശാലകൾ, പരീക്ഷാ ഭവൻ, ഹയർ സെക്കണ്ടറി വിഭാഗം, തദ്ദേശസ്വയംഭരണ വകുപ്പ് എന്നിവർക്ക് ലോഗിൻ സൗകര്യം നൽകുന്നതാണ്. ഇവർക്ക് സർട്ടിഫിക്കറ്റുകളുടെ ആധികാരികത ഓൺലൈനായി പരിശോധിക്കാൻ കഴിയും. 14 ജില്ലകളിലും ഡെപ്യൂട്ടി കളക്ടർ റാങ്കിൽ കുറയാത്ത ഒരു ഉദ്യോഗസ്ഥനെ ഇതിന് ചുമതലപ്പെടുത്തുന്നു. പരിശോധിച്ചശേഷം അറ്റന്റേഷൻ പൂർത്തീകരിച്ച് സേവനം ലഭ്യമാകേണ്ട വ്യക്തിയെ മുൻകൂട്ടി അറിയിച്ച്

സാക്ഷ്യപ്പെടുത്തിയ സർട്ടിഫിക്കറ്റുകൾ നൽകുന്നതാണ്.

vi.ഇതിനായുള്ള നിലവിലെ സർക്കാർ ഉത്തരവുകളിൽ ആവശ്യമായ ഭേദഗതികൾ വരുത്തി/പിൻവലിച്ച് പുതിയ ഉത്തരവുകൾ ബന്ധപ്പെട്ട വകുപ്പുകൾ പുറപ്പെടുവിക്കുന്നതിന്റെ മേൽനോട്ടം വഹിക്കാൻ ചീഫ് സെക്രട്ടറിയെ ചുമതലപ്പെടുത്തി ഉത്തരവാകുന്നു.

(ഗവർണ്ണറുടെ ഉത്തരവിൻ പ്രകാരം)
Bishwanath Sinha
Principal Secretary

എല്ലാ അഡീഷണൽ ചീഫ് സെക്രട്ടറിമാർക്കും/എല്ലാ പ്രിൻസിപ്പൽ സെക്രട്ടറിമാർക്കും/സെക്രട്ടറിമാർക്കും/സ്പെഷ്യൽ സെക്രട്ടറിമാർക്കും പ്രിൻസിപ്പൽ അക്കൗണ്ടന്റ് ജനറൽ (എ&ഇ/ആഡിറ്റ്), കേരള, തിരുവനന്തപുരം ചീഫ് സെക്രട്ടറിയുടെ സ്പെഷ്യൽ സെക്രട്ടറിക്ക് സെക്രട്ടേറിയറ്റിലെ നിയമം, ധനകാര്യം ഉൾപ്പെടെയുള്ള എല്ലാ വകുപ്പുകൾക്കും/എല്ലാ ഓഫീസർമാർക്കും എല്ലാ വകുപ്പു മേധാവികൾക്കും/എല്ലാ ജില്ലാ കളക്ടർമാർക്കും പൊതുഭരണ (എസ്.സി.) വകുപ്പിന് വിവര പൊതുജന സമ്പർക്ക (വെബ് & ന്യൂ മീഡിയ) വകുപ്പിന് കരുതൽ ഫയൽ/ഓഫീസ് പകർപ്പ്

ഉത്തരവിൻ പ്രകാരം

സെക്ഷൻ ഓഫീസർ

പകർപ്പ്
മുഖ്യമന്ത്രിയുടെ പ്രൈവറ്റ് സെക്രട്ടറിയ്ക്ക്
മുഖ്യമന്ത്രിയുടെ ചീഫ് പ്രിൻസിപ്പൽ സെക്രട്ടറിയ്ക്ക്
എല്ലാ മന്ത്രിമാരുടെയും പ്രൈവറ്റ് സെക്രട്ടറിമാർക്ക്
എല്ലാ സെക്രട്ടറിമാരുടെയും പി.എ.മാർക്ക്

APPENDIX II**List of Communities belonging to Socially and Educationally Backward Classes**

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| I. Ezhavas including Ezhavas, Thiyyas, Izhuvan, Ishuvan, Illuvan and Billava. | 15. Galada Konkani |
| II. Muslims (all sections following Islam) | 16. Ganjam Reddies |
| III. Latin Catholics other than Anglo Indians. | 17. Gatti |
| IV. Other Backward Christians | 18. Gowda |
| (a) SIUC | 19. Ganika including Nagavamsom |
| (b) Converts from Scheduled Castes to Christianity | 20. Hegde |
| (c) Nadar belonging to Christian religious denominations other than SIUC | 21. Hindu Nadar |
| V. Other Backward Hindus, i.e. | 22. Idiga including Settibalija |
| 1. Agasa | 23. Jangam |
| 2. Kharbi | 24. Jogi |
| 3. Aremahrati | 25. Jhetty |
| 4. Arya Atagara, Devanga, Kaikolan (Sengunthar), Pattarya, Pattariyas, Saliyas (Padmasali, Pattusali, Thogatta, Karanibhakatula, Senapathula, Sali, Sale, Karikalabhakula, Chaliya (Chaliyan), Sourashtra, Khatri, Patnukaram, Illathupillai, Illa Vellalar, Illathar | 26. Kanisu or Kaniyar-Panicker, Kaniyan, Kanisan or Kamnan, Kannian or Kani, Ganaka |
| 5. Bestha | 27. xxx |
| 6. Bhandari or Bhondari | 28. Kalarikurup or Kalari Panicker |
| 7. Boya | 29. Kerala Muthali, Kerala Mudalis |
| 8. Boyan | 30. Oudan (Donga), Odda (Vodde or Vadde or Veddai) |
| 9. Chavalakkaran | 31. Kalavanthula |
| 10. Chakkala (Chakkala Nair) | 32. Kallan including Isanattu Kallar |
| 11. Devadiga | 33. Kabera |
| 12. Ezhavathi (Vathi) | 34. Korachas |
| 13. Ezhuthachan, Kadupattan | 35. xxx |
| 14. Gudigara | 36. Kannadiyans |
| | 37. Kavuthiyan, Kavuthiya |
| | 38. Kavudiyaru |
| | 39. Koppala Velamas |
| | 40. Kelasi or Kalasi Panicker |
| | 41. Krishnanvaka |
| | 42. Kuruba |

43. Kurumba
44. Maravan (Maravar)
45. Madivala
46. Maruthuvar
47. Mahratta(Non-Brahman)
48. Melakudi (Kudiyam)
49. XXX
50. Moili
51. Mukhari
52. Modibanda
53. Movari
54. Moniagar
55. Naicken including Tholuva Naicker and Vettillakkara Naicker, Naikkans
56. Padyachi (Villayankuppam)
57. Palli
58. Panniyar or Pannayar
59. Parkavakulam (Surithiman, Malayaman, Nathaman, Mooppanar and Nainar)
60. Rajapuri
61. Sakravar (Kavathi), Chakravar
62. Senaithalaivar, Elavania, Senaikudayam
63. Chetty /Chetties including Kottar Chetties, Parakka Chetties, Elur Chetties, Attingal Chetties, Pudukkada chetties, Iraniel Chetties, Sri pandara Chetties, Telugu Chetties, Udiyankulangara Chetties, Peroorkada Chetties, Sadhu Chetties, 24 Mana Chetties, Wayanadan Chetties, Kalavara Chetties and 24 Mana Telugu Chetties
64. Tholkolan
65. Thottiyam, Thottian
66. Uppara (Sagara)
67. Ural Goundan
68. Valaiyan
69. Vada Baliya
70. Vakkaliga
71. Vaduvan (Vadugan), Vaduka, Vadukan, Vadugar
72. Veera Saivas (Pandaram, Vairavi, Vairagi, Yogeewar, Yogeewara, Poopandaram, Malapandaram, Pandaran, Matapathi and Yogi)
73. Veluthedathu Nair including Vannathan, Veluthedan and Rajaka
74. Vilakkithala Nair including Vilakkathalavan, Ambattan, Pranopakari, Pandithar and Nusuvan
75. Vaniya including Vanika, Vanika Vaisya, Vaisya Chetty, Vanibha Chetty, Ayiravar Nagarathar, Vaniyan, Vaniya chetty, Vaniar
76. Yadava including Kolaya, Ayar, Mayar, Maniyani, Eruman, Iruman, Erumakkar, Golla and Kolaries
77. Chakkamar
78. Mogers of Kasaragode Taluk
79. XXX
80. X X X
81. X X X
82. Reddiars (Throughout the state except in Malabar area)
83. Mooppar or Kallan mooppan or Kallan moopar
84. Dheevara including Dheevaran, Araya, Arayas, Arayan, Valan, Nulayan, Mukkuvan, Arayavathi, Valingiar, Paniakkal, Paniakel, Mukaya, Bovis, Mukayar, Mukaveeran, Mogaveera, Mogavirar, Mogayan

85. Viswakarmas including Viswakarma, Asari, Chaptegra, Kallassari, Kalthachan, Kammala, Kamsala, Kannan, Karuvan, Kitaran, Kollan, Malayala Kammala, Moosari, Pandikammala, Pandithattan, Perumkollan, Thachan, Thattan, Vilkurup, Villasan, Viswabrahmanan or Viswabrahmanar, Viswakarmala and Palisa Perumkollan
86. Kusavan including Kulalan, Kulala Nair, Kumbaran, Velaan, Velaans, Velaar, Odan, Kulala, Andhra Nair, Atnthuru Nair.
87. Kudumbi
88. Nattu Gounder
89. Ambalakkaran
90. Anchunadu Vellalars
91. Moundadan Chetty, Edanadan Chetty
92. Dasa
93. Izhavan, Ishavan, Ezhavan, Ezhuva, Izhuva, Ishuva, Izhava, Illuva, Irava, Iruva
94. Ezhuthassan
95. Kammara
96. Kadachi Kollan
97. Kaniyar
98. Kongu Navithan, Vettuva Navithan and Aduthon
99. The Kongu Vellala Gounder including Vellala Gounder, Nattu Gounder, Pala Gounder, Poosari Gounder and Pala Vellala Gounder
100. Koteyar
101. Kumara Kshatriya
102. Kunnuvar Mannadi
103. Nadars included in SIUC
104. Naidu
105. Kodangi Naicken (in Ernahulam, alappuzha, Kollam, Pathanamthitta districts of South Kerala)
106. Pooluva Gounder, Vettuva Gounder, Padayachi Gounder, Kavaliya Gounder
107. Senai Thalavar, Elavaniar, Elavaniya
108. Thachar who are carpenters
109. Tholkollans
110. Vaduga, Vaduva, Vadukar, Vaduvans, Vadugans, Vadukars, Vadukas, Vadukans
111. Vanians
112. Yogis, Kurukkal/Gurukkal, Chettiar, Hindu Chetty, Pappada Chetty
113. Mahendra – Medara
114. Vishavan (in malabar District)
115. Malayekandi (except in malabar District)
116. Saiva Vellala (cherakula Vellala, Karkartha Vellala, Chozhiya Vellala, pillai). - In Palakkad District

APPENDIX III**LIST OF SCHEDULED CASTES (SC)**

(As amended by the Scheduled Castes and Scheduled Tribes Order (Amendment Act) 1976 and as amended by the Constitution (Scheduled castes) Orders (Second Amendment) Act, 2002 (Act 61 of 2002) vide Part VIII- Kerala- Schedule I notified in the Gazette of India, dated 18 December, 2002) and (As amended by the Scheduled Castes and Scheduled Tribes Orders (Amendment) Act 2002 (Act 10 of 2003) vide Part VII- Kerala- Second Schedule notified in the Gazette of India dated 8 January, 2003)

- | | |
|--|---|
| 1. Adi Andhra | District as specified by sub section (2) of section |
| 2. Adi Dravida | 5 of the State Re-organisation Act, 1956 (37 of |
| 3. Adi Karnataka | 1956) |
| 4. Ajila | 30. Mannan, Pathiyan, Perumannan, Vannan, |
| 5. Arunthathiyar | Velan |
| 6. Ayyanavar | 31. Moger (Other than Mogeyar) |
| 7. Baira | 32. Mundala |
| 8. Bakuda | 33. Nalakeyava |
| 9. Bathada | 34. Nalkadaya |
| 10. Bharathar (Other than Parathar),Paravan | 35. Nayadi |
| 11. Chakkiliyan | 36. Pallan |
| 12. Chamar,Muchi | 37. Pulluvan |
| 13. Chandala | 38. Pambada |
| 14. Cheruman | 39. Panan |
| 15. Domban | 40. Paraiyan, Parayan, Sambavar, Sambavan, |
| 16. Gosangi | Sambava, Paraya, Paraiya, Parayar |
| 17. Hasla | 41. Pulayan, Cheramar, Pulaya, Pulayar, |
| 18. Holeya | Cherama, Cheraman, Wayanad Pulayan, |
| 19. Kadaiyan | Wayanadan Pulayan, Matha, Matha Pulayan |
| 20. Kakkalan, Kakkan | 42. Puthirai Vannan |
| 21. Kalladi | 43. Reneyar |
| 22. Kanakkan, Padanna, Padannan | 44. Samagara |
| 23. Kavara (Other than Telugu speaking or Tamil | 45. Samban |
| speaking Balija, Kavarai, Gavara, Gavari, | 46. Semman, Chemman, Chemmar |
| Gavarai Naidu, Balija Naidu, Gajalu Balija or | 47. Thandan |
| Valai Chetty) | 48. Thotti |
| 24. Koosa | 49. Vallon |
| 25. Kootan, Koodan | 50. Valluvan |
| 26. Kudumban | 51. Vedan |
| 27. Kuruvan, Sidhanar, Kuravar, Kuruva, Sidhana | 52. Vettuvan, Pulaya Vettuvan (In the areas of |
| 28. Maila | erstwhile Cochin States only) |
| 29. Malayan (In the areas comprising the Malabar | 53. Nerian |

APPENDIX IV**LIST OF SCHEDULED TRIBES IN THE KERALA STATE**

(As amended by the Scheduled Castes and Scheduled Tribes Order (Amendment Act) 1976 and as amended by the Constitution (Scheduled Castes) Orders (Second Amendment) Act, 2002 (Act 61 of 2002) vide Part VIII- Kerala- Schedule I notified in the Gazette of India, dated 18 December, 2002) and (As amended by the Scheduled Castes and Scheduled Tribes Orders (Amendment) Act 2002 (Act 10 of 2003) vide Part VII- Kerala- Second Schedule notified in the Gazette of India dated 8 January, 2003)

- | | |
|---|---|
| 1. Adiyar | 21. Malasar |
| 2. Aranda (Arandan) | 22. Malayan, Nattu Malayan, Konga Malayan (Excluding the areas comprising the Kasaragod, Kannur, Wayanad and Kozhikode Districts) |
| 3. Eravallan | 23. Mavilan |
| 4. Hill Pulaya (Mala Pulayan, Kurumba Pulayan, Karavazhi Pulayan, Pamba Pulayan) | 24. Malayarayar |
| 5. Irular, Irulan | 25. Mannan (to be spelt in Malayalam script in parenthesis) |
| 6. Kadar (Wayanad Kadar) | 26. Marati (of the Hosdurg and Kasargod taluk of Kasargod district). |
| 7. Kanikkaran, Kanikar | 27. Muthuvan, Mudugar, Muduvan |
| 8. Karimpalan | 28. Palleyan, Palliyan, Paliyar, Palliya |
| 9. Kattunayakan | 29. Paniyan |
| 10. Kochuvelan | 30. Ulladan, Ullatan |
| 11. Koraga | 31. Uraly |
| 12. Kudiya, Melakudi | 32. Mala Vettuvan (in Kasaragod and Kannur Districts) |
| 13. Kurichchan (Kurichian) | 33. Ten Kurumban, Jenu Kurumban |
| 14. Kurumans (Mullu Kuruman, Mulla Kuruman, Mala Kuruman) | 34. Thachenadan, Thachenadan, Moopan |
| 15. Kurumbas (Kurumbar, Kurumban) | 35. Cholanaickan |
| 16. Mahamalar | 36. Malapanickar |
| 17. Malai Arayan (Mala Arayan) | 37. Vettakuruman |
| 18. Malai Pandaran | |
| 19. Malai Vedan (Mala Vedan) | |
| 20. Malakkuravan | |

APPENDIX V

(Annexure to G.O(MS) No. 14/2017/BCDD, Dated 02.08.2017, GO (Ms)No.7/2013/BCDD dated 19.07.2013, and GO (Ms) No.9/2021/BCDD dated: 18.09.2021)

List Other Eligible Communities(SC)

1. Chakkamar
2. Madiga
3. XXX
4. Kudumbi
5. Dheevara/ Dheevaran
(Arayan, Valan, Nulayan, Mukkuvan,
6. Arayavathi, Valanchiyar, Paniyakal,
Mokaya, Bovi, Magayar, Mogaveerar)
6. Scheduled Caste converted to Christianity
7. Kusavan, Kulalan, Kumbharan, Velaan,
Odan, Andhra Nair, Andhuru Nair
8. PulayaVettuvan (Except Kochi State)

List Other Eligible Communities(ST)

1. Allar(Alan)
2. Chingathan
3. Irivavan
4. Kalanadi
5. Malayan, Konga-Malayan (Kasargod,
Kannur, Wayanad& Kozhikode District)
6. Kundu-Vadiyan
7. Kunuvarmanadi`
8. Malamuttan
9. Malavettuvar (Except Kasargod& Kannur
Districts)
10. Malayalar
11. Panimalayan
12. Pathiyan (other than Dhobies)
13. Hindu-Malayali

APPENDIX VI

List Other Backward Communities which are eligible for educational concession as is given to OEC

(Annexure to G.O(MS) No. 10/2014/BCDD, Dated 23.05.2014)

1. Vaniya (Vanika, Vanika Vaisya, Vanibha Chetty, Vaniya Chetty, Ayiravar, Nagaratha and Vaniyan
2. Veluthedathu Nair (Veluthedan and Vannathan)
3. Chetty/Chetties (Kottar Chetties, Parakka Chetties, Elur Chetties, Attingal Chetties, Pudukkada Chetties, Iraniel Chetties, Sri Pandara Cetties, Telugu Chetties, Udiyankulangara Chetties, Peroorkada Chetties, Sadhu Chetties, 24 Mana Chetties, Wayanadan Chetties, Kalavara Chetties and 24 Mana Telugu Chetties
4. Ezhavathi (Vathy)
5. Ganika
6. Kanisu or Kaniyar Panicker, Kani or Kaniyan (Ganaka) or Kanisan or Kamnan, KalariKurup/Kalari Panicker
7. Vilkurup, Perumkollan
8. Yadavas (Kolaya, Ayar, Mayar, Maniyani and Iruman), Erumakkar
9. Devanga
10. Pattariyas
11. Saliyas (Chaliya, Chaliyan)
12. Pandithar
13. Vaniar
14. Ezhuthachan
15. Chakkala/Chakkala Nair
16. Reddiars (throughout the State except in Malabar Area)
17. Kavuthiya
18. Veerasaiva (Yogi, Yogeewara, Poopandram, Malapandaram, Jangam, Matapathi, Pandaram, Pandaran, Vairavi, Vairagi)
19. Vilakkithala Nair – Vilakkithalavan
20. Vaduka – Vadukan, Vadugar, Vaduka, Vaduvan
21. Chavalakkaran
22. Agasa
23. Kaikolan
24. Kannadiyans
25. Kerala Mudalis
26. Madivala
27. Naikkans
28. Tholkolans
29. Thottian
30. Mooppar or Kallan Moopan or Kallan Moopar

APPENDIX VII

(Annexure I of GO.(Ms) No.23/2022/PARD Dated 04.10.2022))

INCOME AND ASSETS CERTIFICATE TO BE PRODUCED BY ECONOMICALLY WEAKER SECTIONS OF CITIZENS IN GENERAL CATEGORY FOR THE PURPOSE OF RESERVATION UNDER CLAUSE (6) OF ARTICLE 15 OF THE CONSTITUTION

(Reservation for admission to Educational Institutions other than Minority institutions)

Certificate No.

Date :

This is to certify that Shri/Smt/Kumari

Son/daughter/wife of is a resident of

..... (H. E. Address) village

District, Kerala State, Pin Code whose photograph is affixed below whose

photograph is affixed below belongs to Economically Weaker Sections in General Category (*) and

that his/her family income is

Rs.....

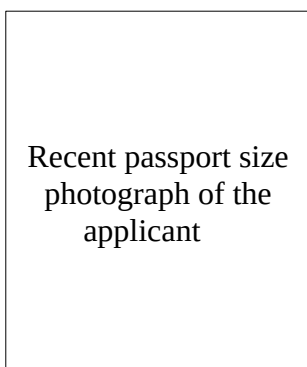
..... (in words also) for the financial year and that

his/her family does not own or possess assets exceeding the limit specified in G.O.(Ms.)

No.2/2020/P&ARD dated 12.02.2020 and that he/she not belong to a caste/community/class

recognised as belonging to Scheduled Caste, Scheduled Tribes or Socially & Educationally

Backward Classes.



Signature with Office Seal

Name

Designation

(*) General Category means and includes all Classes of citizens other than Scheduled Castes, Scheduled Tribe, Socially and Educationally Backward Class and Other Backward Class.

Note: Citizens belonging to Other Eligible Communities (OEC) eligible for reservation for admission to educational institutions also stand excluded from General Category.

APPENDIX VIII

(Annexure III of G.O.(Ms) No.23/2022/PARD Dated 04.10.2022))

CERTIFICATE TO BE PRODUCED BY THE APPLICANTS BELONGING TO ANTHYODAYA ANNAYOJANA (AAY) AND PRIORITY HOUSE HOLD (PHH) CATEGORY FOR THE PURPOSE OF RESERVATION UNDER CLAUSE (6) OF ARTICLE 15 OF THE CONSTITUTION

(Reservation for admission to Educational Institutions other than Minority institutions)

(Vide G.O. (Ms) No.2/2020/P&ARD dated 12.02.2020)

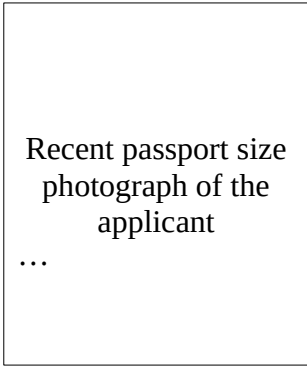
Certificate No.
.....

Date :

This is to certify that Shri/Smt/Kumari
Son/daughter/wife of is a
resident of
..... (H.E.

Address)
village

Taluk, District in Kerala, Pin
Code whose photograph is affixed below, is a member of Anthyodaya
Annayojana (AAY)/Priority House Hold (PHH) and that his/her name is included in the Ration
Card issued under this category and that he/she does not belong to a caste/community/class
recognised as Scheduled Castes, Scheduled Tribes or Socially & Educationally Backward Classes in
the State and therefore he/she belongs to Economically Weaker Sections in General Category. (*)



Signature

Name

Designation

(Seal)

(*) General Category means and includes all Classes of citizens other than Scheduled Castes, Scheduled Tribe, Socially and Educationally Backward Class and Other Backward Class.

Note: Citizens belonging to Other Eligible Communities (OEC) eligible for reservation for admission to educational institutions also stand excluded from General Category.

APPENDIX IX

Types of Disabilities, PwD Act 2016 (List and Definition)

I. Physical disability.

A. Locomotor disability (a person's inability to execute distinctive activities associated with movement of self and objects resulting from affliction of musculo skeletal or nervous system or both), including—

(a) "leprosy cured person" means a person who has been cured of leprosy but is suffering from—

(i) loss of sensation in hands or feet as well as loss of sensation and paresis in the eye and eye-lid but with no manifest deformity;

(ii) manifest deformity and paresis but having sufficient mobility in their hands and feet to enable them to engage in normal economic activity;

(iii) extreme physical deformity as well as advanced age which prevents him/her from undertaking any gainful occupation, and the expression "leprosy cured" shall construed accordingly;

(b) "cerebral palsy" means a Group of non-progressive neurological condition affecting body movements and muscle coordination, caused by damage to one or more specific areas of the brain, usually occurring before, during or shortly after birth;

(c) "dwarfism" means a medical or genetic condition resulting in an adult height of 4 feet 10 inches(147 centimeters) or less;

(d) "muscular dystrophy" means a group of hereditary genetic muscle disease that weakens the muscles that move the human body and persons with multiple dystrophy have incorrect and missing information in their genes, which prevents them from making the proteins they need for healthy muscles. It is characterized by progressive skeletal muscle weakness, defects in muscle proteins, and the death of muscle cells and tissue;

(e) "acid attack victims" means a person disfigured due to violent assaults by throwing of acid or similar corrosive substance.

B. Visual impairment—

(a) "blindness" means a condition where a person has any of the following conditions, after best correction—

(i) total absence of sight; or

(ii) visual acuity less than 3/60 or less than 10/200 (Snellen) in the better eye with best possible correction; or

(iii) limitation of the field of vision subtending an angle of less than 10 degree.

- (b) "low-vision" means a condition where a person has any of the following conditions, namely: visual acuity not exceeding 6/18 or less than 20/60 upto 3/60 or upto 10/200 (Snellen) in the better eye with best possible corrections; or
- (i) limitation of the field of vision subtending an angle of less than 40 degree up to 10 degree.

C. Hearing impairment.

- (a) "deaf" means persons having 70 DB hearing loss in speech frequencies in both ears;
- (b) "hard of hearing" means person having 60 DB to 70 DB hearing loss in speech frequencies in both ears;

D. "Speech and language disability" means a permanent disability arising out of conditions such as laryngectomy or aphasia affecting one or more components of speech and language due to organic or neurological causes.

2. Intellectual disability, a condition characterized by significant limitation both in intellectual functioning (reasoning, learning, problem solving) and in adaptive behaviour which covers a range of every day, social and practical skills, including—

- (a) "specific learning disabilities" means a heterogeneous group of conditions wherein there is a deficit in processing language, spoken or written, that may manifest itself as a difficulty to comprehend, speak, read, write, spell, or to do mathematical calculations and includes such conditions as perceptual disabilities, dyslexia, dysgraphia, dyscalculia, dyspraxia and developmental aphasia;
- (b) "autism spectrum disorder" means a neuro- developmental condition typically appearing in the first three years of life that significantly affects a person's ability to communicate, understand relationships and relate to others, and is frequently associated with unusual or stereotypical rituals or behaviours.

3. Mental behaviour,—"mental illness" means a substantial disorder of thinking, mood, perception, orientation or memory that grossly impairs judgment, behaviour, capacity to recognise reality or ability to meet the ordinary demands of life, but does not include retardation which is a condition of arrested or incomplete development of mind of a person, specially characterised by sub normality of intelligence.

4. Disability caused due to—

- (a) chronic neurological conditions, such as— (i) "multiple sclerosis" means an inflammatory, nervous system disease in which the myelin sheaths around the axons of nerve cells of the brain and spinal cord are damaged, leading to demyelination and affecting the ability of nerve cells in the brain and spinal cord to communicate with each other;
- (ii) "parkinson's disease" means a progressive disease of the nervous system marked by tremor, muscular rigidity, and slow, imprecise movement, chiefly affecting middle-aged and

elderly people associated with degeneration of the basal ganglia of the brain and a deficiency of the neuro transmitter dopamine.

Blood disorder— (i) "haemophilia" means an inheritable disease, usually affecting only male but transmitted by women to their male children, characterised by loss or impairment of the normal clotting ability of blood so that a minor wound may result in fatal bleeding;

(ii) "thalassemia" means a group of inherited disorders characterised by reduced or absent amounts of haemoglobin.

(iii) "sickle cell disease" means a hemolytic disorder characterised by chronic anemia, painful events, and various complications due to associated tissue and organ damage;"hemolytic" refers to the destruction of the cell membrane of red blood cells resulting in the release of hemoglobin.

5. Multiple Disabilities (more than one of the above specified disabilities) including deaf blindness which means a condition in which a person may have combination of hearing and visual impairments causing severe communication, developmental, and educational problems.